

RELEASE IN PART B6

From: Coleman, Claire L <ColemanCL@state.gov>
Sent: Monday, May 14, 2012 7:12 AM
To: H
Cc: Huma Abedin; Abedin, Huma; mon; Hanley, Monica R; Valmoro, Lona J; Coleman, Claire L
Subject: Mini for today- Monday, May 14, 2012

8:25am **DEPART** Private Residence *En route State Department
8:35am **ARRIVE** State Department
8:35am **PRESIDENTIAL DAILY BRIEFING**
8:40am Secretary's Outer Office
8:45am **DAILY SENIOR STAFF MEETING**
9:15am Secretary's Conference Room
9:15am **MONDAY MEETING w/ASSISTANT SECRETARIES**
10:00am Principals Conference Room 7516
10:05am **GROUP PHOTO w/OPS CENTER (18 people)**
10:10am Treaty Room, Official photographer only, Staff: Claire
10:10am **GROUP PHOTO w/INR WATCH TEAM (24 people)**
10:15am East Hall, Official Photographer only, Staff: Dan
10:15am **PHOTOS (2) (Jordan Brandt and Frank Ruggiero)**
10:20am Secretary's Outer Office Area, Staff: Claire
10:25am **OFFICE TIME**
2:00pm Secretary's Office
2:00pm(t)**SCHEDULING w/HUMA AND LONA (Huma via phone)(T)**
2:45pm Secretary's Office
2:45pm **OFFICIATE AT SWEARING-IN CEREMONY f/US AMBASSADOR TO LIBYA JOHN "CHRIS" STEVENS**
3:00pm Treaty Room, Official Photographer only, Staff: Monica
3:05pm **DEPART** State Department *En route White House
3:10pm **ARRIVE** White House
3:15pm **WEEKLY MEETING w/DEFENSE SECRETARY LEON PANETTA AND NSA TOM DONILON**
4:15pm White House West Wing, Office of the National Security Advisor
4:20pm **DEPART** White House *En route State Department
4:25pm **ARRIVE** State Department
4:30pm **OFFICE TIME**
6:00pm Secretary's Office
6:00pm **DEPART** State Department *en route Private Residence
6:10pm **ARRIVE** Private Residence
7:00pm **OPTIONAL: MADELEINE ALBRIGHT'S 75TH BIRTHDAY PARTY**
9:00pm Home of Alice Albright and Greg Bowes
Closed Press, Staff: Monica

FYI:
3:00pm S/SRAP HAIL AND FAREWELL FOR FRANK RUGGIERO
4:30pm Delegates' Lounge, 1st Floor

B6