

RELEASE IN PART
B5

From: Coleman, Claire L <ColemanCL@state.gov>
Sent: Wednesday, February 15, 2012 7:30 AM
To: H
Cc: Huma Abedin; Abedin, Huma; Hanley, Monica R; Valmoro, Lona J; Coleman, Claire L
Subject: Mini for today-Wed, Feb 15, 2012

8:25am **DEPART** Private Residence *En route State Department

8:35am **ARRIVE** State Department

8:35am **PRESIDENTIAL DAILY BRIEFING**

8:40am Secretary's Office

8:45am **DAILY SENIOR STAFF MEETING**

9:15am Secretary's Conference Room

9:30am **BIWEEKLY MEETING w/MANAGEMENT TEAM**

10:00am Secretary's Conference Room

10:00am **OFFICE TIME**

10:15am Secretary's Office

10:20am **GROUP PHOTOS (2) – Rutgers Class and State Dept Tennis Team**

East Hall and Treaty Room, Staff: Lona and Claire

10:30am **DEPART** State Department *En route USAID

10:40am **ARRIVE** USAID

Greeted by Administrator Raj Shah

10:45am **USAID TOWN HALL MEETING**

11:45am Ronald Reagan Building, Atrium Hall, Staff: Caroline

11:50am **DEPART** USAID *En route State Department

12:00pm **ARRIVE** State Department

12:00pm **OFFICE TIME**

2:45pm Secretary's Office

2:45pm **MEETING w/STAFF (T)**

3:15pm Secretary's Outer Office, Staff: Cheryl, Capricia, Elizabeth Bagley, Huma (on phone)

To discuss Diplomacy Center

3:30pm **PRE-BRIEF MEETING**

4:00pm Secretary's Office

4:20pm **DEPART** State Department

4:25pm

4:30pm

6:00pm

6:05pm

6:10pm **ARRIVE** State Department

6:15pm **OFFICE TIME**

6:50pm Secretary's Office

6:55pm **DEPART** State Department *En route La Perla Restaurant

7:00pm **ARRIVE** La Perla Restaurant

2600 Pennsylvania Avenue, NW; 202-333-1767

7:00pm **DINNER w/CHERYL, TONY WELTERS, AND STEVE HELMSLEY**

La Perla Restaurant, Staff: Monica

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TBD **DEPART** La Perla Restaurant *En route Private Residence

TBD **ARRIVE** Private Residence

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