

RELEASE IN FULL

From: Coleman, Claire L <ColemanCL@state.gov>
Sent: Tuesday, December 20, 2011 7:29 AM
To: H; Abedin, Huma; Huma Abedin; Hanley, Monica R; Valmoro, Lona J
Cc: Coleman, Claire L
Subject: Mini for Tuesday, December 20, 2011

8:25am **DEPART** Private Residence *En route State Department

8:30am **ARRIVE** State Department

8:35am **PRESIDENTIAL DAILY BRIEFING**
8:40am Secretary's Office

8:45am **DAILY SENIOR STAFF MEETING**
9:15am Secretary's Conference Room

9:15am **"MONDAY MEETING" w/ASSISTANT SECRETARIES**
10:00am Principals' Conference Room 7516

10:00am **FAREWELL CALL w/BRITISH AMBASSADOR NIGEL SHEINWALD**
10:15am Secretary's Outer Office , Closed Press Official photo at top

10:15am **PRE-BRIEF MEETING w/PHIL GORDON**
10:30am Secretary's Outer Office

10:30am **BILATERAL w/CYPRIOT FM ERATO KOZAKOU-MARCOULLIS**
11:00am Secretary's Conference Room, Camera Spray in Treaty Room preceding bilateral

11:15am(t) **PHONE CALL w/RUSSIAN FM SERGEY LAVROV (T)**
11:30am Secretary's Office

11:30am **PHONE CALL w/SENATOR MITCH McCONNELL**
11:45am Secretary's Office

12:00pm **MEETING w/CONGRESSWOMAN SHEILA JACKSON LEE**
12:30pm Secretary's Outer Office, Closed Press

12:30pm **OFFICE TIME**
1:30pm Secretary's Office

1:30pm **PHONE CALL w/QUARTET REP TONY BLAIR**
Secretary's Office

2:30pm **PHONE CALL w/TURKISH FOREIGN MINISTER AHMET DAVUTOGLU**
Secretary's Office

TBD **PHONE CALL w/EGYPTIAN PRIME MINISTER KAMAL GANZOURY**
Secretary's Office

3:30pm **MEETING w/INTERIOR SECRETARY KEN SALAZAR**
4:00pm Secretary's Outer Office, Closed Press Official Photo at the top

4:00pm **PHOTOS w/PROTOCOL TEAM**
4:15pm Treaty Room, 7th Floor

4:15pm **OFFICE TIME**
6:00pm Secretary's Office

6:00pm **DEPART** State Department *En route Private Residence

6:10pm **ARRIVE** Private Residence

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