

**RELEASE IN FULL**

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**From:** Jiloty, Lauren C <JilotyLC@state.gov>  
**Sent:** Monday, September 12, 2011 8:00 AM  
**To:** H  
**Cc:** Abedin, Huma  
**Subject:** Mini Schedule 9/12/11 Monday

8:20 am **DEPART** Private Residence  
En route State Department

8:30 am **ARRIVE** State Department

8:30 am **PRESIDENTIAL DAILY BRIEFING**  
8:40 am Secretary's Office

8:45 am **DAILY SENIOR STAFF MEETING**  
9:15 am Secretary's Conference Room

9:15 am **MONDAY MEETING w/ASSISTANT SECRETARIES**  
10:00 am Principals Conference Room 7516

10:00 am **OFFICE TIME**  
10:15 am Secretary's Office

10:20 am **REMARKS TO INCOMING FOREIGN POLICY ADVISORS (POLADs)**  
10:30 am Delegates Lounge, First Floor

10:35 am **DEPART** State Department  
En route Kennedy Center

10:40 am **ARRIVE** Kennedy Center

11:00 am **MEMORIAL SERVICE FOR HOWARD PASTER**  
12:00 pm Terrace Theater, Kennedy Center

12:15 pm (t) **DEPART** Kennedy Center \*En route State Department

12:20 pm (t) **ARRIVE** State Department

12:30 pm **OFFICE TIME**  
2:00 pm Secretary's Office

2:00 pm **SPEECH MTG w/ CHERYL, HUMA, JAKE, PIR, JOSH & LONA**  
3:00pm Secretary's Outer Office

3:00 pm **LOOKING AHEAD MTG w/ ROBERTA JACOBSON**  
4:00 pm Secretary's Outer Office \*Jake & Cheryl to sit in.

4:00 pm **OFFICE TIME**  
5:45 pm Secretary's Office

5:45 pm **DEPART** State Department  
En route Private Residence

5:55 pm **ARRIVE** Private Residence

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