

**RELEASE IN FULL**

**From:** Valmoro, Lona J <ValmoroLJ@state.gov>  
**Sent:** Sunday, January 31, 2010 9:20 AM  
**To:** H  
**Cc:** Abedin, Huma  
**Subject:** draft of monday, february 1st

MS, please find below a draft of tomorrow – thank you!

7:30 am **DEPART** Private Residence

En route Westchester County Airport, White Plains, NY  
 [drive time: 15 minutes]

7:45 am **ARRIVE** Westchester County Airport  
 Contact: FBO Nets Jets Office 914-287-2305 or 914-438-8440

7:50 am **DEPART** White Plains via Air Force G-3 Aircraft Tail #60206  
 En route Andrews Air Force Base  
 [flight time: 50 minutes]

Manifest: HRC  
 Huma Abedin  
 Natika Washington, S/EX  
 DSS  
 USSS (t)

8:40 am **ARRIVE** Andrews Air Force Base

8:45 am **DEPART** Andrews Air Force Base  
 En route State Department  
 [drive time: 25 minutes]

9:10 am **ARRIVE** State Department

9:15 am **MONDAY MEETING w/ASSISTANT SECRETARIES**  
 10:00 am Principals Conference Room 7516

10:05 am **PRESIDENTIAL DAILY BRIEFING**  
 10:15 am Secretary's Office

10:15 am **OFFICE TIME**  
 12:00 pm Secretary's Office

12:00 pm **SWEARING-IN CEREMONY FOR THOMAS SHANNON,**  
 12:20 pm **U.S. AMBASSADOR TO BRAZIL**  
 Benjamin Franklin Room, 8<sup>th</sup> Floor  
 Contact: Presidential Appointments Sharon Hardy x79575  
 Staff: Lauren  
**CLOSED PRESS**

Note: Approximately 250 guests attending.

- Sharon Hardy will greet HRC in her office and escort to Monroe Room.
- Upon arrival, HRC will take official photos with Tom Shannon and family members in Monroe Room.

- After HRC signs Appointment Affidavit, the group proceeds to Franklin Room.
- HRC makes brief remarks and administers Oath of Office.
- Ambassador Shannon signs appointment documents.
- Ambassador Shannon makes remarks.
- HRC departs Franklin Room via Monroe Room.

12:30 pm **OFFICE TIME**  
6:00 pm Secretary's Office

6:00 pm **DEPART** State Department  
En route Private Residence  
[drive time: 10 minutes]

6:10 pm **ARRIVE** Private Residence

**HRC RON** Washington, DC  
**WJC RON** Chappaqua, NY

**Weather:**

Chappaqua, NY: Mostly sunny, 37/20.  
Washington, DC: Mostly sunny, 41/25.

**FYI:**

2:00 pm **THE VICE PRESIDENT'S MEETING w/IRAQI VP HASHEMI**  
3:00 pm White House, Roosevelt Room  
Note: POTUS expected to drop by from 2:35pm-2:45pm.  
5:00 pm **SE HOLBROOKE'S WEEKLY AF/PAK SHURA MEETING**  
6:30 pm Principals Conference Room 7516  
Contact: S/SRAP Donna Dejbahn x74133